

# GOVT. E. V. P. G. COLLEGE KORBA (CG)

## DEPARTMENT OF COMMERCE ACTION PLAN FOR SESSION 2019-20

S. No.	Month	Proposed Work
1	July	1. Meeting for Departmental Work Planning
		2. Meeting for Distribution of Works
		3. Departmental Time Table Preparation
		4. Admission Process
		5. Regular Class Beginning
2	August	1. Lecture for Explaining Semester System to 1st Sem Students
		2. Plantation of Saplings
		3. Group Discussion
3	September	1. Meeting regarding Practicals
		2. Induction Program for New Students
		3. Lecture using Smart classroom
		4. NET/SET Coaching
		5. Internal Examination (PG Classes)
4	October	1. Lecture using smart class room
		2. NET/SET Coaching
		3. National Unity Day
5	November	1. Internal Examination (PG Classes)
		2. Seminar
		3. NET/SET Coaching
6	December	1. Parent-Teacher Meeting
		2. Departmental Alumni Meeting
		3. Internal Examination (UG Classes)
		4. Training for PGDBM Students - how to make reports
		5. Semester Examination (PG Classes)
7	January	1. Meeting Regarding M.Com II and IV Classes
		2. Regular Classes Started for M. Com II and IV sem students
		3. A special class on Martyrs' Day (30 January)
		4. Revision and Doubt Clearing Classes for UG Students
8	February	1. Revision and Doubt Clearing Classes for UG Students
		2. Extra Classes for Slow Learners
		3. Viva - PGDBM Students
		4. Seminar for M.Com IV Sem
9	March	1. Internal Examination (PG Classes)
		2. Seminar (PG Classes)
		2. University Exam of UG Students
10	April	1. Internal Examination (PG Classes)
		2. Doubt Classes for PG Students
		3. Farewell of M. Com IV Sem Students

  
**HEAD**  
DEPARTMENT OF COMMERCE  
GOVT. EVPG College Korba

